



**Trinity School**

A Church of England  
Academy

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Sheila Johnston and Derek Kay  
Co-Headteachers

26 November 2018

Dear Parent(s)/Carer(s)

**Re: Year 13 Parents' Evening**  
**Thursday 13 December 4:15pm-6:45pm - Trinity Sixth Form Centre**

I hope that you will be able to attend the Year 13 Parents' Evening to speak with your son/daughter's subject teachers.

Please visit [www.trinity6thform.parentseveningsystem.co.uk](http://www.trinity6thform.parentseveningsystem.co.uk) to book your appointments or use the Sixth Form link on the Trinity School website. Appointments can be made between **10.00am on Monday 3 December and 11.55pm on Sunday 9 December**. Should you wish to make any changes after this date or if you do not have access to the internet, please contact the Sixth Form Office and staff will assist you. If you have not made appointments within this time, we may contact you to make them. If you are aware you will not be able to attend, please let us know by phone or email at your earliest convenience.

Throughout the evening there will be a student finance information point staffed by a representative from the University of Cumbria where students, parents and carers can get advice about the funding that is available for students in higher education.

If you wish to discuss any other aspects of Sixth Form, Mrs Ogilvie and Mrs Fleming (Pastoral Tutors), Mrs Medley (Sixth Form Pastoral Leader) and myself will be available to offer advice. Refreshments will be available throughout the evening.

If you have any special requirements, please contact the Sixth Form Office on 01228 516051. I look forward to seeing you on Thursday 13 December.

Yours sincerely

Andrew Winter  
**Assistant Headteacher – Sixth Form**