



**Trinity School**

A Church of England  
Academy

Registered Address: Strand Road  
Carlisle  
Cumbria CA1 1JB

Telephone Number 01228 516051  
Email Address: [info@trinity.cumbria.sch.uk](mailto:info@trinity.cumbria.sch.uk)  
[www.trinity.cumbria.sch.uk](http://www.trinity.cumbria.sch.uk)

Ms Jo Hawkin  
Headteacher

1<sup>st</sup> March 2021

Dear Parent/Carer

### **Year 13 Lateral Flow Testing – Monday 8<sup>th</sup> March 2021**

Year 13 will have their first lateral flow test on the morning of Monday 8<sup>th</sup> March. Their times are below in the table.

10.30am	13LPE
10.45am	13CRO
11.00am	13TTH
11.15am	13EJY
11.30am	13JGI

Testing takes place in the Sports Hall in private booths and students should make their way via Zero Path at their designated time. Students will come into the Sports Hall via the main entrance but there may be some waiting involved so students should come prepared to queue outside for a short while in sensible clothing. School uniform is not required, but students may wish to bring a copy or screenshot of this letter with them as proof that they are allowed to be in Carlisle. Students should wear a face covering. All queuing will be at a 2m distance, so students should arrive at the queue on their own. Staff will be on hand to help.

We will not be asking students to wait for the result of their test at school to speed up the process. Test results will be sent to you via the email that we hold in school or a mobile number if there is no email on our system. This will be sent by the end of the day via an automated system. We will, however, phone you immediately if there is a positive result.

As soon as the test is complete, students will leave the school site to go home. If students are making their own way into school for the test, they should come in alone, as any positive tests could lead to students asked to self-isolate if they have mixed in groups. They should not use public transport but should walk, cycle or be brought into school by car. If you are bringing your child into school, there may be a small number of parking spaces available in the leisure centre car park. To keep numbers to a minimum in the test centre, please wait in your car whilst your child has their test. School transport should not be used on the day of the first test, but if this is an issue, please let us know and we will try to arrange an alternative.

All students must perform the test themselves when at the school test centre under the supervision of trained staff. Please reassure your child that the test is nothing to worry about. Students in the school hub that have performed the test have found it to be very straightforward. Attached with this letter is an information sheet to help.



## Trinity School

A Church of England  
Academy

Registered Address: Strand Road  
Carlisle  
Cumbria CA1 1JB

Telephone Number 01228 516051  
Email Address: [info@trinity.cumbria.sch.uk](mailto:info@trinity.cumbria.sch.uk)  
[www.trinity.cumbria.sch.uk](http://www.trinity.cumbria.sch.uk)

Ms Jo Hawkin  
Headteacher

We have also been told that we do not need to gather consent for a second time. We will, therefore, assume that the children of those who gave permission for testing in January will arrive for their tests as before. Students are asked for their consent again just prior to the test for any that change their mind at the last minute. We understand that some parents may have changed their minds and now want their children to be tested. We will be checking this with you, but if you want to now give permission for the test you can either ring reception or email [covidconsent@trinity.cumbria.sch.uk](mailto:covidconsent@trinity.cumbria.sch.uk) to let us know. Testing supports the safe return of all students and we highly recommend that as many students take part as possible. The privacy notice is attached with this letter.

Note that anyone who has had covid-19 in the last 90 days should not take part in the testing. Similarly, anyone with symptoms should not take part in school testing but should book a test at a test centre instead. Regardless of whether your child is having a test they should return to school on the morning their year group does, which for Year 13 is on Tuesday 9<sup>th</sup> March at 8:30am. There will be an opportunity for students to fill in a school lunch slip for the first day back whilst waiting.

We are offering a small number of appointments for Year 13 students to speak to one of the Sixth Form Pastoral team on the afternoon of Monday 8<sup>th</sup> March to support them in their return. If your child would like to take advantage of this, please ask them to email Mrs Little to arrange it.

### **Process on the day of the test**

#### Before the test

- Students arrive at the Sports Hall and join the queue at the 2m markings.
- Students will be given a Type IIR face mask at the door.
- Consent will be checked
- Students will be given a registration card and 3 barcodes

#### During the test

- Students will be guided to the next available testing POD
- Consent will be checked again at the POD
- Students will need to hand in their card and barcodes and give their name and form
- Students will gently blow their nose and sanitise hands
- Students will be given a swab and guided to self-administer the test by trained staff
- Students will then hand back the swab to a member of staff
- This will be processed and there is then a short wait of a few minutes
- As the student leaves, the area is cleaned for the next participant



**Trinity School**

A Church of England  
Academy

Registered Address: Strand Road  
Carlisle  
Cumbria CA1 1JB

Telephone Number 01228 516051  
Email Address: [info@trinity.cumbria.sch.uk](mailto:info@trinity.cumbria.sch.uk)  
[www.trinity.cumbria.sch.uk](http://www.trinity.cumbria.sch.uk)

Ms Jo Hawkin  
Headteacher

### After the test

- Students should leave using the one way system and go straight home
- If there are any strange results students may need a second LFD test. If this is the case, we will supervise them safely and let you know as soon as possible.

### **Summary of important information**

- If the result of the test is positive, students will need to immediately isolate along with their household. There is now no need for a PCR test at a test centre for confirmation.
- If your child has had a positive test result in the 90 days prior to the test they should not be tested again.
- Students with symptoms on the day of their test should not come to school for the test but instead book a PCR test at a testing centre.
- Students must wear a face covering at all times and socially distance from all others.
- Students who use school transport should use alternative transport for their test, but buses will operate as normal to bring students into school **for lessons** from Tuesday 9<sup>th</sup> March.

Planning has been done based on timings from the pilot day on January 4th. It is possible, though, that testing takes longer or shorter than expected. We will do our best to keep you informed of any changes to timings to avoid queues on the day, please watch out for messages from us and check the website regularly for any updates.

Thank you for your support.

Yours sincerely

Jo Hawkin  
**Headteacher**