



**Trinity School**

A Church of England  
Academy

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Ms Jo Hawkin  
Headteacher

25 April 2023

Dear Parent/Carer

**Re: Year 11 GCSE Exam Period**

As we approach the GCSE summer exam series, it is the right time to share some important points with you.

You should by now be in receipt of a personalised timetable for your child. If you have any queries, please let our exam officer know.

Attached to this letter are the official documents that parents are advised to read prior to exams. Please can I ask that you read them. Before, during and after exams, behaviour of students is expected to be excellent so that every student has the best possible opportunity to do well. Any poor behaviour will result in a student being removed from an exam.

Please ensure that you child arrives to their exams on time and with the correct equipment. They will need a number of black pens, pencils, a ruler and subject-specific equipment such as a protractor, a compass and a calculator.

Please also remind your child that they are not allowed to bring watches or mobile devices of any sort into the exam rooms. This can lead to disqualification.

Starting on **Monday 8 May**, there will be a swap of lunch times. Year 11 will have first lunch (12.00 pm - 12.30 pm) in the Café and Year 10 will move to the later lunch (1.00 pm - 1.30 pm). This is to accommodate exams that start at 1.00 pm.

Study leave will officially begin on **Friday 26 May**. This is the last day before the half term holiday. Students will still have exams to complete at that stage and so they will be required to come into school for subjects in which they still have exams. They should continue to wear their school uniform.

Year 11 will have their visit to the Cathedral with their form tutors on **Friday 5 May**. We are very much looking forward to welcoming them to their Leavers' Day celebrations on **Thursday 22 June** and their prom on **Wednesday 5 July**.

Finally, I would like to wish you and your child the very best of luck in the forthcoming exams and in all their future endeavours.

Yours, faithfully

David Samson  
**Deputy Headteacher**