

Teaching and Learning Scenarios for Parents

We are working in an ever-changing context. Here is a guide to what students and their parents can expect teachers at Trinity to be providing in a variety of scenarios that we might face this year.

If the teacher is...	...and the class is...	...then...
If the teacher is not in school because they are self-isolating...	...and the class is in school ...	<p>...a voiced-over PowerPoint may be made to be controlled by the covering teacher. This voiced-over PowerPoint may include all the learning tasks for the week (or for a series of lessons).</p> <p><i>Alternatively</i>, the lesson should be conducted through Teams with the aid of a covering teacher who will coordinate laptop / projector / speakers and monitor learning.</p> <p>KS5 students should sit in their timetabled rooms and access the timetabled session on their phones.</p>
If the teacher is not in school through illness...	...and the class are in schoolcover work will be set and the lesson will be taken by a covering teacher in the normal way.
If the teacher is in school ...	<p>...and the class is all off school because they are self-isolating...</p> <p>(i.e. if <i>one</i> class are all off)</p>	<p>...the lesson will be conducted through Microsoft Teams at the appointed time on the timetable. The students have free access to Teams through 365, and can use their mobile phone to access the Teams video and audio.</p> <p>At KS3 there might be a mixed approach if you have three or four lessons of one particular subject in a week; some tasks may be set (e.g. via Class Charts / Teams) and these may be supported by some online sessions each week.</p> <p>Alternatively, a voiced-over PowerPoint may be made and emailed out to students, or uploaded to Teams, or Class Charts.</p>
If the teacher is in school ...	<p>... but the class are partially present and partially self-isolating...</p> <p>(e.g. half the class have been</p>	<p>...then the teacher may:</p> <p>(a) adopt a hybrid model where the lesson is taught in the class but using a Microsoft Teams screen as 'the board'. The cameras/visuals can be turned off and students who are isolating can join the class via audio (remember that Teams has a subtitle function in the desktop version, too) – this will be the model for Y12 and Y13 lessons;</p>

	told to self-isolate)	<p>or (b) put the class work up on Class Charts so the isolating students can catch up with the learning. This may be more common at KS3;</p> <p>or (c) put the work on Teams (in the 'team' Files section). The students can even submit it via Teams, if directed to.</p> <p>or (d) 'capture' some of the lesson using on an audio file (e.g. via a phone 'Voice Memo') such as a couple of minutes of instructions/input and email it to the class with the resource.</p>
If the teacher is either at work, or at home self-isolating...	...and all of one year group are not in school...	<p>...the lesson(s) will be conducted through Teams – following the school timetable. The students have free access to Teams through 365, and can use their mobile phone to access the Teams video and audio.</p> <p>Alternatively, a voiced-over PowerPoint may be made covering tasks and the learning for the lesson/week.</p>
If the teacher is either at home during lockdown or self-isolating, or at work...	...and all students are not in school...	<p>...we will revert to the model from last year. KS3 students will be set work by classroom teachers and 'Help Desks' will be available for subjects, as before. There will be an enrichment hour and Read-Along. KS4 students will either have lessons via Teams or voiced-over PowerPoints: 'teaching' of material will take place. Y12 and Y13 lessons will be conducted via Teams.</p>
If the teacher is setting learning tasks or conducting lessons via Teams...	...but students are unwell at home...	<p>...students should catch-up on the learning missed including viewing recordings of sessions (all recordings stay in Microsoft Teams for three weeks and can be downloaded by students and kept), the voiced-over PowerPoint, and the set work, in a timescale agreed by the teacher and student.</p>
If the teacher is setting work online...	...but a student does not have access to online learning...	<p>...paper copies of learning materials will be sent home for the isolation period.</p>