



**Trinity School**

A Church of England  
Academy

Registered Address: Strand Road  
Carlisle  
Cumbria CA1 1JB

Telephone Number: 01228 516051  
Email Address: [info@trinity.cumbria.sch.uk](mailto:info@trinity.cumbria.sch.uk)  
[www.trinity.cumbria.sch.uk](http://www.trinity.cumbria.sch.uk)

Ms Jo Hawkin  
Headteacher

25 June 2021

Dear Parent/Carer

**Re: Year 8 Virtual Parents' Evening – Art, English and Maths Appointments  
Wednesday 30 June 2021**

Whilst most Year 7 teachers were able to hold appointments yesterday, Thursday 24 June, several staff were unavailable, so we are offering appointments with those members of staff below instead on Wednesday 30 June 2021.

Mrs Kilfedder	Art
Mrs Jeffries	English
Mrs McLeavy	Maths
Mrs Osborne	Maths

The booking system will open today, Friday 30 June at 1.00 pm and will close on Wednesday 30 June at 12.15 pm. Please visit <http://trinityschoolcarlisle.parenteveningsystem.co.uk> or use the link on the Trinity School website, to book your appointments.

A guide on how to attend your appointments over video call can be viewed at: <https://support.parenteveningsystem.co.uk/article/801-video-parents-how-to-attend-appointments-over-video-call>. Whilst the system we are using for this event has been typically excellent, it is important to acknowledge that technology from external providers can sometimes let us down. Please note that if we are disrupted in any way, teachers will email your son/daughter's school email account with a link to access a live 'Teams' conversation instead.

Should you wish to make any changes after the booking system closes, or if you need any help with your booking, please don't hesitate to contact your son/daughter's Head of Year, who will be able to assist you.

Yours faithfully

P Charnock  
**Assistant Headteacher**