



Trinity School

A Church of England
Academy

Registered Address: Strand Road
Carlisle
Cumbria CA1 1JB

Telephone Number: 01228 516051
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Ms Jo Hawkin
Headteacher

March 2021

Dear Parent/Carer

Re: Change of Biometric and Online Payment Providers

The purpose of this letter is to advise you of a change of provider for both the automated biometric recognition system and the on-line payment system used in school. Owing to these changes there are a couple of processes we need you to undertake so that we can provide services to you and your child.

Automated Biometric Recognition System

The School uses automated biometric recognition systems to enable pupils to access:

- Cashless Catering
- Library services
- Printing
- Door security

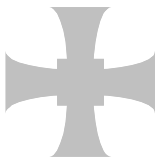
The new service provider used to provide identity management and access control to the services listed above is Cunningham's.

To ensure the School meets its Data protection obligations this service change will require a new biometric data capture exercise of student fingerprint data, and by extension new parental consents for that processing. This data capture exercise is scheduled to take place on the 31 March and 1 April 2021.

Further information is available, [here](#)

Please use the link below to complete the online consent form:

[Biometrics Consent Form](#)



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Online Payment Provider

In addition, the school is moving to a new online payment provider - SIMS Pay. This will require you to register as a customer with the new provider. Before the end of term you will receive an email inviting you to sign up for a SIMS Pay account. Please let us know if your email has changed recently to ensure you receive the sign-up information.

The Sims Pay Privacy Notice can be found using the link below

<https://www.sims-pay.co.uk/Home/PrivacyNotice>

To assist with the transition to the new payment system:

- Please keep your Parentpay balances to a minimum.
- No payments will be accepted on Parentpay after 31st March 2021
- All balances will be transferred to the new system.

When you register for SIMS Pay you will also be given the opportunity to sign up for SIMS Parent App, which will allow the School to provide you with push notifications for all communications and access to Sims Pay.

Other benefits of the app are:

- Access to update your contact details, so we always have the most up-to-date information in case of emergency
- School term, inset dates and contact details available at the click of a button
- Important push messages from school, including event reminders and newsletters
- If you have more than one child at school, you will have access to this information for each of your children, from the same app.
- Future developments may include reports, attendance, options and exam results.

As well as reducing school costs for postage and text messages.

Thank you for your support.

Yours sincerely

Ms J Hawkin
Headteacher