



## Trinity School

### Person Specification

POST TITLE: Year Group Pastoral Tutor

ATTRIBUTE/CRITERIA	ESSENTIAL	DESIRABLE
Qualification/Training/Competencies	A good general level of education GCSE equivalent in English and Maths	A Levels or equivalent
Relevant Experience	Working with children and young people	Experience of working in a school environment  Experience of working with vulnerable students or those with challenging behaviour
Knowledge	Knowledge of data protection and safeguarding	
Skills and Abilities	Ability to communicate clearly and accurately with staff, students, parents and visitors  Able to work independently and proactively utilising strong time management and good organisational skills.  Ability to prioritise tasks, act on own initiative and meet deadlines  Very good ICT skills  Very good listening skills  Good numeracy and literacy skills  Ability to operate within agreed legal, ethical and professional boundaries when working with children and young people  Ability to build and form good relationships with students in challenging circumstances, staff and others  Able to show a high level of emotional intelligence coupled with the ability to maintain confidentiality on all school matters  Ability to remain calm in all situations  Be approachable as an individual  High expectations of what all young people are capable of achieving	