



**Trinity School**

A Church of England  
Academy

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Mr David Samson  
Headteacher

10 December 2024

Dear Parent/Carer

**Re: Year 13 Parents' Evening, Thursday 16 January 2025 4-7pm**

I hope that you will be able to attend the Year 13 Parents' Evening to speak with your son/daughter's subject teachers. All students are invited to attend, and meetings will be held in classrooms in the Sixth Form.

Our online appointment booking system allows you to choose your own appointment times with teachers and receive an email confirming your appointments. Appointment times vary depending on class size. Please visit <https://trinity6thform.parentseveningsystem.co.uk> to book your appointment or use the link on the Trinity School website. Appointments can be made between **10:00am on Monday 16 December and 11:55pm on Tuesday 14 January**. Should you wish to make any changes after this date or if you do not have access to the internet, please contact the Sixth Form Office and staff will assist you. If you have not made an appointment within this time period, we may contact you to make one. If you are aware you will not be able to attend, please let us know by phone or email at your earliest convenience.

Car parking can be challenging at school events. Please note that the car parking spaces on the opposite side of Strand Road to the school are for residents parking only; these must not be used. Traffic wardens do operate in this area and fines may be issued if cars are parked without a resident permit. Car parking is available in either of our main car parks; please use these whenever possible. There is also disc-controlled parking available on other sections of Strand Road. Visitors also find there are often spaces available on the roadside around DFS and the Turf, and it is a short walk up Zero Path to the school. We would appreciate your support with this matter.

Should you wish to make any changes to your booking after the above date, need any help with booking or have any special requirements please contact the Sixth Form Office and staff will assist you.

Yours faithfully

Andrew Winter  
**Assistant Headteacher**