



**Trinity School**

A Church of England  
Academy

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Mr David Sansom  
Headteacher

26 September 2023

Dear Parent(s)/Carer(s)

**Re: Year 12 Information and Tutor Evening, Thursday 12 October 3:45-6:15pm**

I hope that you will be able to attend the Year 12 Information and Tutor Evening to speak with your son/daughter's Form Tutor. This meeting will provide an opportunity to discuss how your son/daughter has settled in to the Sixth Form, preparation for the internal and external exams and their post Sixth Form options. All students are invited to attend, and meetings will be held in ground floor classrooms in the Sixth Form.

During the evening there will also be an opportunity to attend a presentation which will last for approximately 20-25 minutes. This will include details about life as a Year 12 student, key examinations dates, how you can support your son/daughter and an explanation of Sixth Form support and intervention procedures. Afterwards, there will be time for questions with members of the Sixth Form Team. This presentation will take place in Devonshire Hall at 3:45pm, 4:15pm, 4:45pm, 5:15pm and 5:45pm. Refreshments will be available in the Bistro throughout the evening.

Our online appointment booking system allows you to choose your own appointment time with Form Tutors and receive an email confirming your appointment. Please visit <https://trinity6thform.parentseveningsystem.co.uk> to book your appointment or use the link on the Trinity School website. Appointments can be made between **10:00am on Monday 2 October and 11:55pm on Tuesday 10 October**. Should you wish to make any changes after this date or if you do not have access to the internet, please contact the Sixth Form Office and staff will assist you. If you have not made an appointment within this time period, we may contact you to make one. If you are aware you will not be able to attend, please let us know by phone or email at your earliest convenience.

Car parking can be challenging at school events. Please note that the car parking spaces on the opposite side of Strand Road to the school are for residents parking only; these must not be used. Traffic wardens do operate in this area and fines may be issued if cars are parked without a resident permit. Car parking is available in either of our main car parks; please use these whenever possible. There is also disc controlled parking available on other sections of Strand Road. Visitors also find there are often spaces available on the roadside around DFS and the Turf, and it is a short walk up Zero Path to the school. We would appreciate your support with this matter.

Should you wish to make any changes to your booking after the above date, need any help with booking or have any special requirements please contact the Sixth Form Office and staff will assist you. I look forward to seeing you on Thursday 12 October.

Yours faithfully

Mr Andrew Winter  
**Assistant Headteacher – Sixth Form**