



Trinity School

A Church of England
Academy

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Sheila Johnston and Derek Kay
Co-Headteachers

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Dear Parent/Carer

Re: Homework Planners

In a move to ensure that standards of recording homework are consistent across the school, we would appreciate it if you could reinforce the following with your child/children when signing their planners on a weekly basis. All homework must have these key pieces of information recorded in the planners:

- Subject which set the homework.
- Details about the task to be completed.
- Due date for the homework.

If these basic areas are not included in their planners, we request that the planner is not signed and instead you write any concerns you have about homework in the notes section for that week, where form tutors will address this with students.

Students were issued with this information through an assembly last term. They were also shown the example below to demonstrate best practice for their planners.



Whilst colour-coding is not necessary, it may help your son/daughter to organise their work. If your child is unsure about a specific homework task, I would advise them to contact the teacher directly, in the first instance.

Your assistance in this matter is greatly appreciated. Should you have any concerns/questions regarding the setting of homework, please email nse@trinity.cumbria.sch.uk.

Yours faithfully

N Seggie (Miss)
Project Leader for Homework