



Trinity School

A Church of England
Academy

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Sheila Johnston and Derek Kay
Co-Headteachers

January 2017

Dear Year 11 Students, and Parents and Carers,

YEAR 11 PROM – Friday 30th June 2017

7.00 – 11.00pm

As we are now approaching half way through the school year it is time to firm up arrangements for the Year 11 Prom. As part of the celebrations planned to mark the end of your examinations, and the end of your year group's time together in the 11-16 school at Trinity, I am writing to confirm that the booking has now been made for the Year 11 Prom at The Crown & Mitre Hotel.

The price of a ticket will be £25.00. The price includes a hot fork buffet and a non-alcoholic drink upon arrival. The evening is a strictly non-alcoholic event for students, and parents will be contacted and asked to collect anyone who does not abide by this.

As this is a school event, please could I ask a parent/carer to give their consent to your taking part? The Prom is open to all Year 11 students who remain with us until the end of the examination period, provided their conduct in school is such that House Staff can confirm to me that they do not pose a risk to the good order of the evening. We reserve the right to refund any monies paid and withdraw the offer of a place if it is felt this is not the case. Our aim is to make sure that the Prom is a lovely and memorable evening for all and we really do hope that all students who wish to come will be able to do so.

If you would like to come to the Prom, please could you complete the reply slip below and return to Student Reception, as outlined below. Your place will be confirmed once the slip has been received and a deposit of £10 has been paid, no later than **Friday 7th April**. You can, of course, pay the full amount in one go.

Our preferred method of payment is Parentpay, but you can pay by cheque or cash, as long as it is clearly marked in an envelope with your name on it. Cheques need to be made payable to Trinity School. Regardless of the means of payment, you must have paid the cost in full by **Friday 5th May**.

It should be a brilliant evening, and we look forward to you being part of it.

Yours sincerely

Co-Headteacher
Sheila Johnston

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I confirm that I would like to go to the Prom:

Student _____ Form _____

I hereby give my consent for the above student to go to the Prom:

Parent/Carer's signature _____ Date _____

Please confirm method of payment:

Parentpay reference number: _____ Cash/Cheque Amount Paid: _____

Please return to Student Reception, no later than Friday 5th May 2017