

# Trinity School

## Person Specification

### POST TITLE: Examination Invigilator

	ESSENTIAL	DESIRABLE
Qualification/Training/ Competencies/Skills	<p>Good numeracy and literacy skills</p> <p>Good communication skills</p> <p>Ability to give clear and concise instructions and guidance</p> <p>Ability to use initiative and good judgement</p> <p>Ability to follow guidelines and procedures</p> <p>Ability to work as part of a team and on own initiative</p> <p>Flexibility, punctuality</p>	
Relevant Experience		Working with young people
Knowledge	The importance of Safeguarding and Child Protection	Understanding schools and how we work
Special Circumstances	<p>Flexibility in work arrangements to match school events and needs</p> <p>Required to work in any of the school examination venues – hall, language room, classroom or 1 to 1 small rooms</p>	